

Letter of Reference Form for Pastoral Position at Mt. Zion Baptist Church

Applicant's Name: (please print) _____

The person named above has been recommended to us for the position of pastor. Please supply the information requested below and any additional comments that might give us a picture of his character. Information will be kept confidential.

Referrer's Name: _____

Address: _____

Telephone: Home: _____ Cell: _____

Referrer: Friend _____ Associate _____ Co-worker _____ Supervisor _____ Pastor _____
 Church Member _____ or Other _____

Reference has known applicant for _____ years _____ months.

How well do you know applicant: Slightly _____ Moderately well _____ Very well _____

Please answer the following questions to the best of your knowledge of the applicant:

A) Please share how you know the applicant: You may use a separate sheet of paper to write your full answer.

B) Please give a snap shot view of why you think the applicant should be given the opportunity to pastor our church: You may use a separate sheet of paper to write your full answer.

1) In what capacity have you known the applicant? You may use a separate sheet of paper to write your full answer.

2) Please rate the applicant by checking the appropriate box beside each qualification. We aren't expecting perfection, so be straight forward your responses.

Qualification			Excellent		Good		Fair		Poor
Creativity									
Work attitude									
Ability to get along with others									
Cooperation									
Dependability									
Honesty									
Personal habits									
Qualification			Excellent		Good		Fair		Poor
Emotional maturity									

Sense of humor									
Initiative									
Perseverance									
Openness to ideas									
Care for people									
Flexibility									
Preaching									
Teaching ability									
Problem solving									
Financial responsibility									
Confidential									

4) What evidence can you give that the applicant is a committed, growing Christian?

5) What do you feel is the greatest interest or the emphasis of his or her ministry?

6) What do you feel are his or her greatest strengths?

7) Are you aware of reasons the applicant might be open to a new ministry?

8) Do you have any information that would cause you to have reservations about his or her appropriateness of pastoral ministry?-

9) Have you had any personal experience that would lead you to questions his or her integrity, honesty, ethics, or conduct?

10) Do you know whether this person has ever left a job or ministry position because of charges or accusations related to conduct or beliefs?

11) Would you positively recommend him for ministry at our church?

Please sign below and indicate whether you give us permission to contact you concerning your letter of reference.

_____ **May we contact you** **or**
Referrer's Signature **Yes** **No**

****Important: Applicants should forward all application related materials and information to the attention of the Pastoral Search Committee at:**

**Mt. Zion Baptist Church
c/o: S. V. Sykes, Chairman
P.O. Box 3813
Jackson, Tennessee 38303**